



## MADISON EAST HIGH SCHOOL

2222 East Washington Ave. ● Madison, Wisconsin 53704-5295 ■ 608.204.1600 ▼ [www.mmsd.org](http://www.mmsd.org)Alan Harris, *Principal*Art Rainwater, *Superintendent**Assistant Principals:*

Bea Bonet

David Krause

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March 8, 2007

To: East High School Students and Parents  
From: East High School Administration

MMSD Conduct and Discipline Code 116 clearly prohibits the possession and use of non-essential electronic devices in school. These devices include cell phones, IPOD's, walkman's, etc. Our school policy requires that these devices be "off and away", which means in backpacks, lockers, or elsewhere out of sight. Our policies also call for the immediate confiscation of such items if visible.

We are becoming increasingly concerned with the fact that students are frequently in possession of these items and are ignoring the "off and away" requirement in place. We are also very concerned with a growing problem of theft of phones and IPOD's.

Beginning on Monday, 3/12/07, enforcement of policies prohibiting student use or visible possession of these items will be re-emphasized. **No further warnings** by school staff will be given to students violating our "off and away" policy. Banned items will be immediately confiscated and taken to room 144 until the end of the school day. Repeat violators of MMSD Conduct and Discipline Code 116 will further be dealt with per our progressive discipline policy.

Parents, we are asking you to prohibit your student from bringing IPOD's and walkmans to school. We also ask you to urge your student to keep any cell phones in possession in lockers, backpacks, or purses.

With the cooperation of our students and the support of our parents, we can eliminate the problems around the issue of prohibited electronic devices in school.

Thank you.