



Madison Area Master Gardeners Association Grant Application

2010 Community Gardening Projects

The Madison Area Master Gardeners Association (MAMGA) now is accepting grant applications for community gardening projects during calendar year 2010. MAMGA Community Gardening Project Grants provide financial support for projects that meet one or more of the following criteria:

- **Community:** Increases beauty and sense of property ownership in the community
- **Educational:** Increases individual and community knowledge about gardening
- **Stewardship:** Improves environmental/ecological responsibility
- **Teamwork:** Involves community members through volunteering, especially youth
- **Effectiveness:** Promotes exchange of gardening-related ideas and information

Grant applications may be submitted for individual and organization-sponsored community gardening projects located within Dane County. Grant awards typically range between \$200 and \$500, but grant requests up to \$1000 will be considered.

All applications must be submitted by November 30, 2009.
Grant applicants will be notified by February 1, 2010.

This is a competitive grant application process. Unfortunately, not all projects submitted for consideration can be funded. The number of grant applications received each year and the quality of those applications are very impressive. Each application is read and reviewed carefully. Applications best meeting the largest number of project criteria, listed above, usually receive funding priority.

Madison Area Master Gardeners Association is a 501(c)(3) non-profit corporation. MAMGA members are formally trained to assist Dane County Extension Horticultural Agents with gardening concerns and the education of county residents. They are dedicated gardeners promoting responsible gardening through education, volunteer service, and fellowship. Since 1984, MAMGA members have written, edited, illustrated, published, and distributed the annual *Wisconsin Garden Journal*, which serves as the primary funding source for these grants.

Madison Area Master Gardeners Association
Post Office Box 259318, Madison, WI 53725-9318
www.madison.com/communities/mamga

GUIDELINES FOR GRANT APPLICANTS

WHO CAN APPLY?

Applicants must be individuals or not-for-profit, tax-exempt organizations. Organizations that have not been recognized as tax-exempt by the IRS may apply if they have a fiscal agent relationship with a 501(c)(3) not-for-profit organization. Master Gardener volunteers are especially encouraged to apply. Applications seeking funding for non tax-exempt organizations, capital projects, or political or religious activities will not be funded.

PROJECT REQUIREMENTS

Proposed projects must adhere to all private property requirements and applicable local, state and federal regulations and ordinances. Permission for alteration of any property must be provided by the property owner or designated representative authorized to act for the property, as directed on the application.

HOW TO APPLY?

Applications: Only complete applications that use this GRANT APPLICATION FORM will be considered. All applications must be typed, single-spaced with a minimum of 10 point type. All additional attachments must be submitted on 8-1/2" x 11" paper. No electronic applications will be accepted. One complete copy of the application must be submitted.

Timeline: Projects must include a specific timeline, including when the project is expected to begin and end. Community Gardening Project Grants are awarded on an annual basis for projects that can be completed in a growing season. If it is expected that the project will continue after the project timeline identified in the grant application, please explain how the project is expected to be funded and sustained in the future. Award recipients cannot assume MAMGA funding for continuation work on the same project in future school years, although applications for continuation funding may be submitted for consideration in future grant years.

DATES AND DEADLINES

Submission: Grant applications must be received by November 30, 2009. Applications must be mailed to MAMGA GRANTS, Post Office Box 259318, Madison, WI 53725-9318.

Award: Applicants will be notified of grant funding decisions by *February 1, 2010*. Grant awards will be presented at the MAMGA Annual Meeting in *February 2010 (date and place to be announced)*. If a grant recipient cannot attend the MAMGA Annual Meeting, a grant check will be mailed immediately thereafter.

Progress Report(s): In summer 2010, a member of the MAMGA Community Service Committee will contact each grant recipient to schedule a site visit. The purpose of the visit will be to review the progress of the project, to assist with any implementation needs discovered at that time, and to prepare a progress report for the MAMGA Board of Directors. Further information will be provided with grant award notifications.

Unused funds: Any unused grant funds must be returned and expense receipts must be submitted to MAMGA by *September 1, 2010*.

Final Report: Grant recipients will be invited to make brief presentations about their projects at the MAMGA Annual Meeting in *February 2011*.

MAMGA contact for further information: Mary Burke, (608) 238-3968 or burkemem@aol.com.



Madison Area Master Gardeners Association

Grant Application 2010 Community Gardening Project

Legal Name of Institution/Individual

Name of Local Organization

Is this a MAMGA project?

Community group

Educational institution

Private individual

Charitable Organization; 501(c)(3)

Type of Institution

MGV

Other

Address of Institution/Individual to Administer Grant

Postal/Web Address:

Physical Address:

<input type="text"/>	<input type="text"/>
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Administration Contact Person for Project

Master Gardener Associated with the Project (if any)

Name: Title: Phone: Fax: Email:	<input type="text"/>	<input type="text"/>
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Title of Project (short descriptive title)

Grant Criteria Met by this Project

See cover page for explanation

Community

Educational

Stewardship

Teamwork

Effectiveness

How will grant funds be used? Summarize project and budget; attach additional pages if necessary.

Describe the project site/conditions/address.

Attach a letter from property owner or authorized representative acknowledging permission for the project to proceed.

Who/what group from the community will be participating in the project?

Who/what group will benefit from the project and how?

What is the timeline for the project?

What other funding or in-kind contributions are expected for the project?

Add any other relevant information.

If grant is awarded, make check payable to:

Name:

Institution: