

**MASCC Service Club Olympics
2009 Olympics Planning Meeting Minutes
April 1, 2009**

The first 2009 Olympics Committee meeting was held at the Kéva Sports Center in Middleton. Chair Wendy Soucie convened the meeting at 12:10 p.m. and welcomed representatives.

Attendance/Introductions

Attendees introduced themselves. Attendance sheet was routed.

Review Events

Each current Olympics event was discussed to determine:

- Whether we should continue the event
- If continuing, can it take place at Kéva
- If not at Kéva, what options are available for another location

Individual Olympics Committee reps will research the following current events and report at our next meeting. Events not listed can be accommodated at Kéva:

- Bike Race** Research route on west side.
- Billiards** Consider other locations instead of Bowl-A-Vard. (Middleton Sports Center, Scatz, Schwoegler's)
- Bocce** Continue to hold this event outdoors.
- 5K Run** Make this event a run/walk; research and propose a route; walkers receive participation points.
- Floor Events** These events (Agility, Bait Casting, Darts) are not difficult and require minimal endurance. To provide a change and some variety, consider replacing with other similar events. (Bean bag throw, marshmallow putt, inflatable obstacle, Wii, etc.)
- Golf** Research another location on west side.
- Ping Pong** Kéva will add table(s) to accommodate this event on site. Update rules.
- Racquetball** Committee voted to eliminate due to decreasing participation.
- Swimming** Research new site. (Middleton High School)
- Tennis** Research new (indoor) site - probably need four courts.
- Texas Hold 'Em** J. T. Whitney's is closed indefinitely. Research another location.

New Events

There was discussion regarding new events, such as basketball, badminton and dodgeball. Dodgeball drew a lot of concern with respect to safety, liability, etc. Each club is asked to vote on the addition of Dodgeball and let the Committee know their desire. A fee for qualified referee service would need to be added to this event.

There is also concern that we have too many events and this will need to be addressed and decided at the Committee's next meeting.

Banquet

The formal banquet will be replaced with informal cookout-type fare.

Fees

Until we decide on a complete Olympics events agenda, we cannot finalize fee structure. The goal is to reduce fees, if possible, or hold them to current levels.

Kéva Location

A majority of representatives at this meeting voted to hold the 2009 Olympics at the Kéva Sports Center.

Fall Luncheon

This year's joint service clubs Fall Luncheon is scheduled Wednesday, November 18, 2009, at the Alliant Energy Center. It's not too early to be thinking about a speaker.

Next Meeting

We next meet April 30, Noon to 1:00 p.m. at Alt 'N Bach's. We will continue and finalize discussion regarding events so we can establish fees and get sign-up forms in the hands of the clubs.

Adjournment

The meeting adjourned at 1:30 p.m.

Respectfully submitted,

/Carol Wiskowski/
Secretary

**MASCC Service Club Olympics
2009 Olympics Planning Meeting Minutes
April 30, 2009**

A regular meeting of the 2009 Olympics Committee was held at Alt 'N Bach's on April 30, 2009. Chair Wendy Soucie convened the meeting at 12:10 p.m. and welcomed representatives. Wendy directed each event chair to bring a camera to their event and get at least one photo we can use on our website.

Attendance/Introductions

Attendees introduced themselves. Attendance sheet was routed.

Minutes

April 1 meeting minutes were reviewed and approved as submitted.

Events Review

5K Run and Walk - John Cullen, representing Rotary - Waunakee, graciously offered his club to manage this event.

Golf - In addition to Bridges, Pleasant View and Tumbledown Trails Golf Courses were considered feasible golf options. Event Chair Gustafson will make the final decision first week in May after he receives cost information.

Volleyball - If Keva provides referees, the cost is \$100 for 3 hours times two courts (\$200). In the past, we have provided the referees and charged participants \$42 per team of 6. We agreed to provide our own referees at a cost of \$100. We would like to not have to charge participants and we will determine this once we have received club registration fees.

Bike Race - There is still ongoing research involving route, whether Middleton Police can be involved, etc. Also, Treasurer Gustafson is to contact Hausmann-Johnson Insurance to determine whether we need insurance for the bike race beyond what we normally carry for the Olympics.

Ping Pong - Discussion about whether we rent tables or Keva purchases tables and charges us rent. We agreed that Keva should purchase three tables and bill us within our contract. David O'Keefe, Keva, projects a three-year payback.

Horseshoes - Four pits will be available.

Billiards - Greg Hermus discussed the benefits of offering Billiards and Texas Hold 'Em side by side in the same facility. The only facility on the west side that can handle our usual number of Billiards participants is Scatz. He will do more legwork and make a decision soon.

Badminton - Linda Bergren, representing Lions - Madison Central, graciously offered her club to manage this event. Shuttle cocks and rackets needed.

Basketball - It was suggested that our new club entry, Optimist - Middleton, manage this new event. David O'Keefe will approach the matter with his club and respond to us.

Minimum Participation

Following discussion, a motion was made, seconded and approved that if three (3) or fewer clubs sign up for an event we would not hold the event this year. We will not know how many participants sign up for events until the July 13 Olympics Committee meeting (or shortly after if a club fails to get their events registration paperwork in on time). We need to follow this situation very carefully as we are “preaching” participation and do not want to turn away people from the only event they may be able to participate in because we have a small showing.

Cash Bar - We need to decide the start and close time for the cash bar.

Olympics Marketing

David O’Keefe, Keva, is working on a website to highlight our Olympics and we will provide a link to it from our MASCC Community Pages website. He will also send some 30,000 emails to customers about the Olympics, suggesting that if they want to attend and don’t belong to a service club, they should check one out.

Chair Soucie is interested in putting together a PowerPoint program about the Olympics that can be presented to our service clubs.

Next Meeting

We next meet June 9, Noon to 1:00 p.m., at Alt ‘N Bach’s. At that meeting we will:

- Turn in Club Registration forms and fees.
- Turn in Olympian of the Year nominations.
- Continue discussion regarding events
- Review Event Chair responsibilities
- Discuss Event Information Guide
- New business

Adjournment

The meeting adjourned at 1:10 p.m.

Respectfully submitted,

/Carol Wiskowski/
Secretary

**MASCC Service Club Olympics
2009 Olympics Planning Meeting Minutes
June 9, 2009**

A regular meeting of the 2009 Olympics Committee was held at Alt 'N Bach's on June 9, 2009. Chair Wendy Soucie convened the meeting at 12:10 p.m. and welcomed representatives. She asked if there were other items to add to the agenda and Secretary Wiskowski added an item regarding a contact by Jaycees.

Attendance/Introductions

Attendees introduced themselves. Attendance sheet was routed.

Minutes

April 30 meeting minutes were reviewed and approved as submitted.

Club Registration Forms/Fees

Treasurer Gustafson received registration forms and fees from the following clubs:

Kiwanis - Downtown and West

Optimist - Breakfast, Downtown, Sauk Trails and West

Rotary - Breakfast, Downtown, Horizons, South, West Towne/Middleton

Zonta Club of Madison

Rotary - Waunakee's registration is in process.

Olympian of the Year

No new nominations were received at this meeting. Dick Anderson, Olympian Committee representative, stated it is the policy of the Committee to consider nominees submitted over the past five years. Nominations were to be submitted directly to the chair of the Olympian Committee by June 5. The Olympics Committee will be voting on this year's Olympian at our July 13 meeting. There was discussion regarding the Olympian Committee selection process and interest by others in being a member of the Olympian Committee. (Note: Updates to information submitted by clubs for previous nominees count as a new nomination and the club receives 25 points as though it were making a new nomination.)

Review Handouts

Each attendee received a folder of forms to be discussed at this meeting. Chair Soucie reviewed:

General Summary

Club Representative Duties

Schedule of Events (prepared by Keva)

Member Sign Up

Golf Registration

(All-inclusive) Club Events Registration Form

Keva Waiver

Dinner Ticket Order

Bike Race Insurance

The \$20 cost of the Bike Race covers extra liability insurance. The Olympics Committee has been unclear about whether our insurance policy covers the bikers and therefore purchased additional liability insurance for the race. Treasurer Gustafson has been communicating with our insurance agent to verify our Olympics insurance coverage. If it is found that our regular policy suffices for the Bike Race, a fee adjustment will be made. (Note by Secretary Wiskowski: It has been the stated policy in all prior Olympics events that, "It is understood and agreed that all participants are competing at their own risk and the Madison Area Service Clubs and the Olympics Committee shall be held harmless from any claims arising from these Olympic activities." This statement has been listed under **Liability** in the Events Information Guide.)

Bocce, Ping Pong and Volleyball Costs

There was discussion about the extra costs associated with these events for set up, purchase of ping pong tables and officials' fees. Attendees were informed that we are trying to cover all costs of events held within Keva through club registration fees (other than dinner expense). The more clubs that participate, the better our chances are to achieve this goal. The increase in club registration fees this year was based on the need for additional dollars to cover these types of incidental costs.

(All-inclusive) Club Events Registration Form

Secretary Wiskowski will add the new events to this form as she overlooked them on her draft.

Volleyball

Clubs may submit teams of four for Volleyball. We will have an 8:00 AM start this year instead of 7:30 AM.

Ping Pong

Only one team per club can be accommodated.

Bike Race

Event Chair Paul Riehemann gave a comprehensive update to the planning for this event. He has had much communication with various law enforcement personnel regarding siting and security of this event. A map of the race course will be provided as soon as possible.

Keva Waiver

There was considerable discussion regarding Keva's waiver form. The bottom line is that the Olympics Committee wants the Olympics participants to provide the minimum amount of personal information necessary to satisfy Keva's legal obligations. We will ask Keva to modify its waiver form for our use.

MASCC Website Documents in Word Format

Secretary Wiskowski was asked to post forms in Word format on our website rather than in PDF. She was also asked to provide a link to the Keva web site. (Note: A link is in place in the left-hand side bar.)

Dinner

Can we provide a vegetarian option? We will check with Keva on this.

Presentation of Awards

Following discussion, we agreed that there will be a specific time stated for the Olympian award during dinner (probably 6:00 PM) and that the announcement and distribution of Olympics events awards would take place after dinner.

Extra Dinner Tickets

No tickets will be sold at the door; however, clubs that have unused tickets may connect with people who decide they want to stay for dinner, but did not purchase a ticket. Envelopes with unused tickets will be kept at the Scorer's table for possible sale/use by non-ticket-holding guests.

Olympics Power Point Presentation

Chair Soucie announced that a Power Point presentation is available for clubs to use to market the Olympics. Glenn Rindfleisch stated he is interested in making such a presentation to Rotary - South.

Inquiry from Jaycees About Olympics

The Committee was informed of an email inquiry received by Secretary Wiskowski from the president of the Madison Jaycees. He is interested in attending an Olympics Committee meeting to learn more about the Olympics, etc. Discussion ensued regarding whether the Jaycees can be considered a bona fide "service club." Apparently this matter has come before the MASCC previously. There was not time left at this meeting to fully address the matter. However, upon a motion made and seconded, the Committee approved inviting this specific Jaycee member to attend our next meeting and potentially participate in this year's Olympics on a "pilot" basis. Secretary Wiskowski will inform the Jaycee member of our decision.

Secretary Wiskowski questioned whether we have a constitution or bylaws that would be helpful in defining "service clubs" and which groups are eligible to belong to the Madison Area Service Clubs Council and we don't believe such documents exist.

Next Meeting

We next meet July 13, Noon to 1:00 p.m., at Alt 'N Bach's. At that meeting we will:

Turn in All-inclusive Club Event Registration forms and fees (including dinner reservations and fees)
Vote for Olympian of the Year
Discuss Scoring
Discuss Fall Luncheon - WE NEED SPEAKER RECOMMENDATIONS!!!
New business

Adjournment

The meeting adjourned at 1:20 p.m.

Respectfully submitted,

/Carol Wiskowski/
Secretary

