

Minutes of East High Booster Club Meeting
January 28, 2008

Present: Kari Douglas, Cheryl Parzych, Ann Halbach, Kris Holmes, Jill Jokela, Barb Kyle, Cindy Maitland, Dan Wanke, Ruth Mathe, Kathy Monson, Mary Niebuhr, Karen Moser, Greg Moser, Colleen O'Meara, Peter Oppeneer, Karen Kennedy-Parker, Jim Penczykowski, Chris Ramsey, Steve Stephenson, David Krause, Kathy Scholl, Jean Schroeder, Jim Schuler, Mark Miner, Cathy Pierce, Dave Kapp, Theresa McKenzie, Stephen McKenzie, Jami Gilbert, Michael Maty

The meeting was called to order at 6:00 p.m. by Peter Oppeneer. The minutes of the November 19th meeting were approved.

Principals' Reports:

No report this month.

AD Report:

Dave Kapp gave a brief overview on how winter sports were going so far:

- Boys Basketball – in the middle of the pack in the Big 8
- Girls Basketball – just had their first victory and first conference victory in a very long time
- Wrestling – struggling a bit, with not enough guys to fill out all the weight classes
- Gymnastics – co-op with LaFollette is doing well, has some very competitive athletes
- Hockey – co-op with LaFollette is doing well and staying competitive
- Swimming – the program is building

Dave requested clarification on funding available for coach training. Peter explained that the Booster Club has automatically approved \$250 per sport per year for training, which is separate from the annual funding requests. Coaches may request the \$250 for training by submitting appropriate paperwork to Ruth. Any amounts above \$250 may be included in the annual sport funding requests or may be made via special request at any Booster Club meeting to be considered and voted upon.

There is currently a coaching vacancy for freshmen baseball and softball needs assistant coaches. The varsity boys' soccer vacancy should be posted by the end of February, with a goal to have a decision by spring break.

Committee/Officer Reports:

Concessions – Peter/Vern

- Have successfully transitioned to having sports rep handling opening and closing for concessions.
- Vern is doing inventory on a regular basis and is going to reduce our inventory of candy bars. He will be monitoring the girls and boys games next week to determine appropriate inventory levels going forward.
- Thanks to Rick and Kathy Monson for the new popcorn machine! Now purchasing double packs of popcorn for the new popcorn machine.
- Softball doing concessions on Feb 12th.
- Since more people are now involved with running concessions, a new process for keeping track of the money would be helpful. Steve Stephenson suggested doing something similar to what the East Madison Little League does with recording opening and closing cash balances. Steve will find the form that the Little League uses and see if we can modify and use for Booster Club.

East on Ice – Jean

- So far, 35 people are signed up to attend and have paid. We also have \$400+ in other donations.
- We need to push the event and get more prizes.
- Invitations were sent out to about 380 people and the event has been publicized on the East listservs and in Northside News. It will be a fun night with a fabulous array of appetizers, a live band, euchre tournament, “Shots in the Shanty”, and a generally great time. The date is Saturday, March 8th at the Edgewater. Please encourage people to attend!

Alumni Basketball Tournament – Peter

- This will be the 4th annual tournament.
- Peter is starting to publicize and solicit teams via his email list of previous participants.
- Tyrone Cratic is once again getting the officials.
- Concessions help will be needed that day (Saturday, March 8th).
- For future discussion, should this event be kept as a general Booster Club run fundraiser or turned over to the basketball program?

Spirit Wear – Cindy

- December 13th lunch hour sales - \$457
- December 14th lunch hour sales - \$274
- Memorial basketball game - \$147
- Sun Prairie basketball game - \$291
- Christmas sales - \$176

New Business:

A question was raised as to how the basketball team spent the \$500 that we approved for “travel expenses” for the Milwaukee holiday tournament, since they apparently didn’t take buses as Jim Schuler’s car accident happened on the way back from that tournament and he was transporting a couple of players. Dave Kapp indicated that there were other travel expenses involved with playing in a 2-day tournament. It was also noted that the money was approved as a general “travel expense”, not specifically for buses.

There was a request to consider how to formalize the handling of the spirit wear vouchers that come with the Booster Club membership so that they are accounted for correctly. Right now, Cindy just accepts them and recycles them back to Cheryl. They have no expiration date and aren’t accounted for anywhere in regard to how many are issued and how many are redeemed.

Ruth suggested that we consider whether or not to spend more of our reserve on the annual coaches’ requests, since we have built up quite a bit in savings and don’t at this time have a specific project to spend it on. We have typically been allocating 15% of our annual fundraising income to reserve. We currently have about \$54,432 available for distribution, after subtracting out all anticipate liabilities. This year’s net income was \$29,927.

Annual Sports Funding Requests:

Coaches presented their requests to Booster Club as follows:

| Sport | Items Requested | Orig Amt | Adj Amt | Disposition |
|-------------------------|--|-------------|-------------|---|
| Girls Cross Country | Uniforms, jackets | \$2,858.00 | \$3,130.00 | Approved (adjusted amount was the requested amount; error correction) |
| Girls Track | Uniforms, poles, runway | \$3,828.00 | \$5,478.00 | Approved (\$1128 for uniforms; \$1650 for warm ups; \$50 for relay exchange flags; \$1600 for poles; \$1050 for runway) |
| Dance | No request | | | |
| Girls Soccer | Uniforms | \$2,400.00 | \$2,228.16 | Approved (lower quote) |
| Boys Volleyball | Uniforms | \$990.00 | | Need more info |
| Football | 25 Helmets | \$3,749.00 | \$4,799.95 | Approved (purchase of highest rated helmets) |
| Boys Swimming | Kickboards, monofins, pace clock | \$719.00 | \$719.00 | Approved |
| Softball | Equipment, jugs machine | \$2,465.00 | \$2,965.00 | Approved (add'l for replacement of indoor batting mats for safety, floor protection) |
| Boys Basketball | Away jerseys, warm ups | \$5,200.00 | \$3,000.00 | Approved (away jerseys only, no warm ups) |
| Girls Golf | Polos, wind suits, skorts, hats, balls | \$2,191.00 | \$2,483.00 | Approved (increased amt for additional qty) |
| Boys Tennis | Warm ups | \$1,010.00 | \$1,300.00 | Approved (add'l amt for embroidery & shipping) |
| Boys Hockey | Skater bags, Goalie bags, stick bag | \$0.00 | \$2,600.00 | Approved (noting this request came in late and with only 1 quote) |
| Track – Special Request | Additional coach training | \$1,143.00 | \$643.00 | Approved (this amount was reduced by the \$500 already allocated to boys & girls track for coach training) |
| Total Requests | | \$26,553.00 | \$29,346.11 | |

The majority of the requests were approved unanimously, although there were a few areas of concern noted, such as approving a large amount for track again this year, including a last minute request from the baseball coach with the softball request (albeit the equipment is shared) and approving the hockey request with no information prior to the meeting. It was noted that track uniform concerns should now be taken care of for at least 4 or 5 years and that the LaFollette Boosters had already made an additional contribution to the hockey program this year and we won't be entertaining a boys' hockey request next year. There was also concern raised that the requested Girls Cross Country jackets are not the same as the boys and we would like the teams to match since they compete together. Colleen will follow up on that with the cross country coaches.

All orders for approved items must be submitted to the athletic office by April 1.

There was also a brief discussion regarding purchasing bleachers for outside use at Demetral for freshman/JV football and soccer games. The Booster Club had previously approved purchase of bleachers, but, due to turnover in the AD position, that never happened. The intent was to have something easily portable and low enough not to require a safety support. Dave Kapp will look into it again and bring a new proposal back to Booster Club.

At long last, the meeting was adjourned at 9:52 p.m. The next meeting will be held in the LMC on **Monday, February 18th, at 7:00 p.m.**

Respectfully submitted,

Jill Jokela, Recording Secretary